

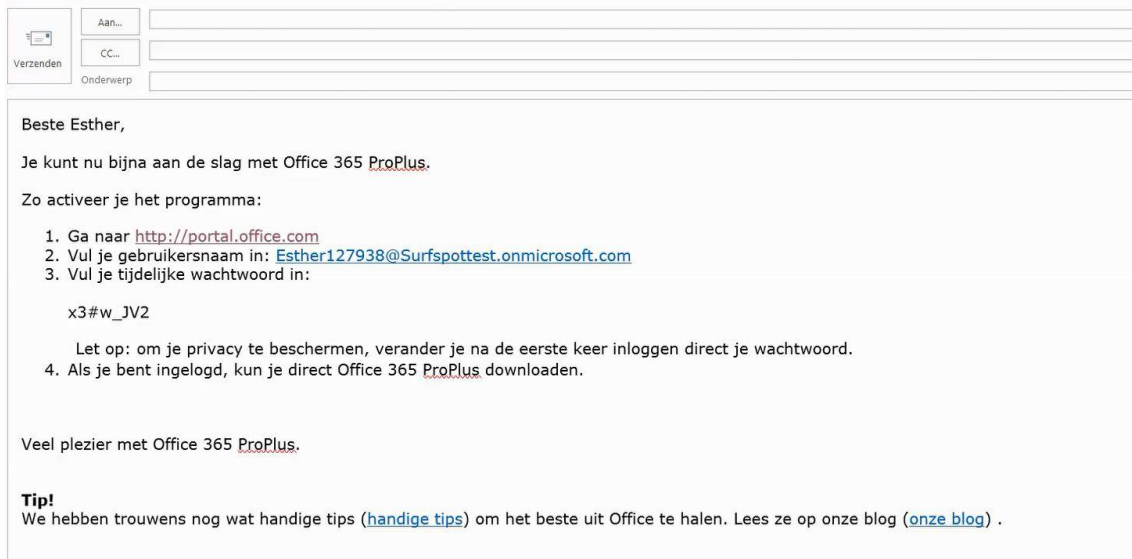
INSTALLATION GUIDE

Office 365

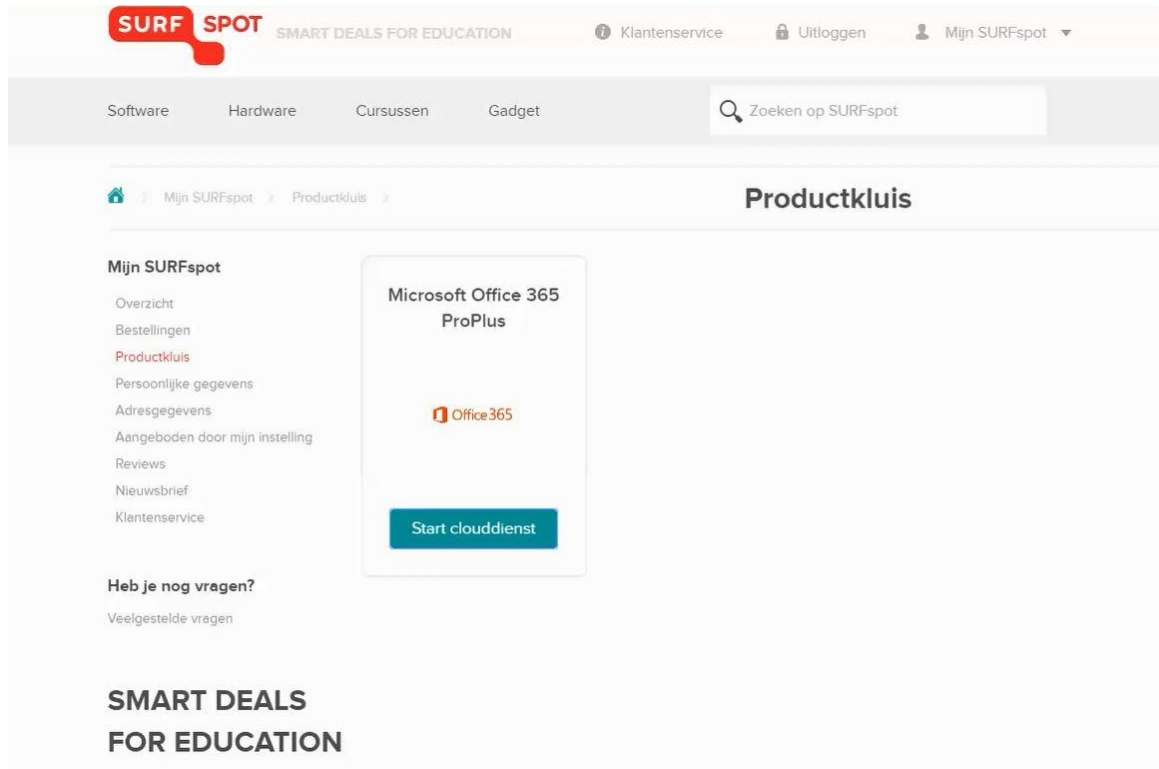


In this manual we will show you how to activate and use your Office 365 package.

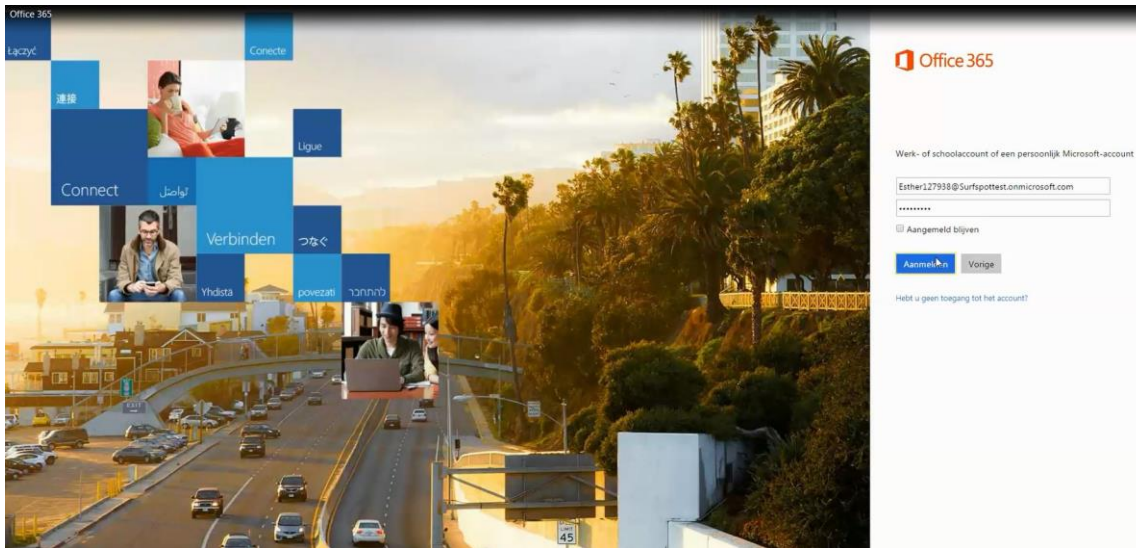
You received a username and password via mail. You have to use this account to properly activate your account.



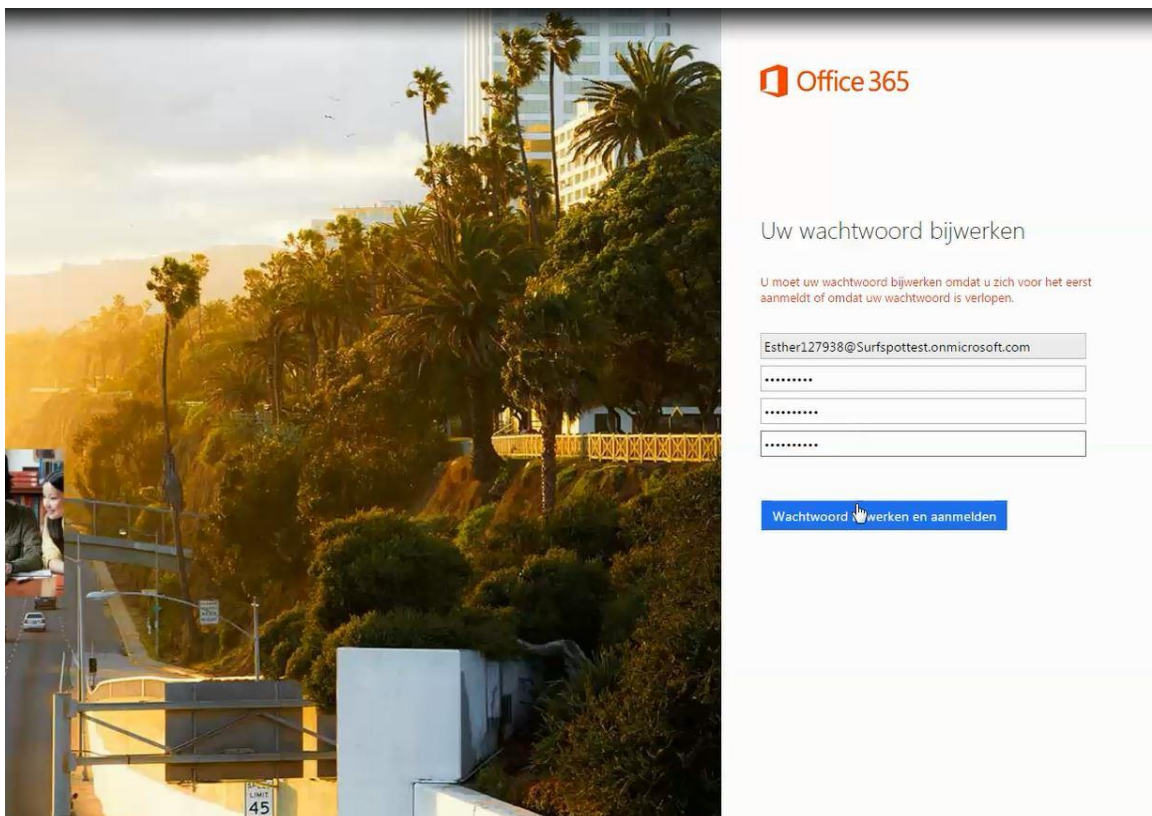
Follow the link, or go to <http://login.microsoftonline.com>. You can also press the blue button 'start clouddienst' in the product safe at SURFspot.nl.



When you open the link you will be sent to the Office 365 portal page. Here you can fill in the received username and the password. Make sure to type the password manually, do not copy from the mail.



You will have to change the password immediately. Choose your own personal password and click 'wachtwoord bewerken en aanmelden'.



Congratulations! Your Office 365-account is now active. From this page you can download en install the program's to your computer.

If you want to install the programs to a second computer you can log in again with your username and password. From here you can always install the programs to 5 computers.

Laten we aan de slag gaan.

Office 2016 installeren op uw PC

Bing uw zoekmachine maken
 MSN de startpagina van uw browser maken
Van toepassing op Internet Explorer, Firefox, Chrome en Safari

Nu installeren

Andere installaties
Installatieproblemen oplossen

Word Excel PowerPoint Outlook OneNote

Hebt u een Mac? Meld u op uw Mac aan bij Office 365 om te installeren.

Hoe krijg ik Office 2013?
Smartphone of tablet? Office downloaden op uw apparaten
Meer informatie over het instellen van e-mail en Office 365-apps op uw apparaat

Good luck with the install of your Office 365 package. If you have any more questions about this, you can always mail us at info@surfspot.nl

SMART DEALS FOR EDUCATION.

