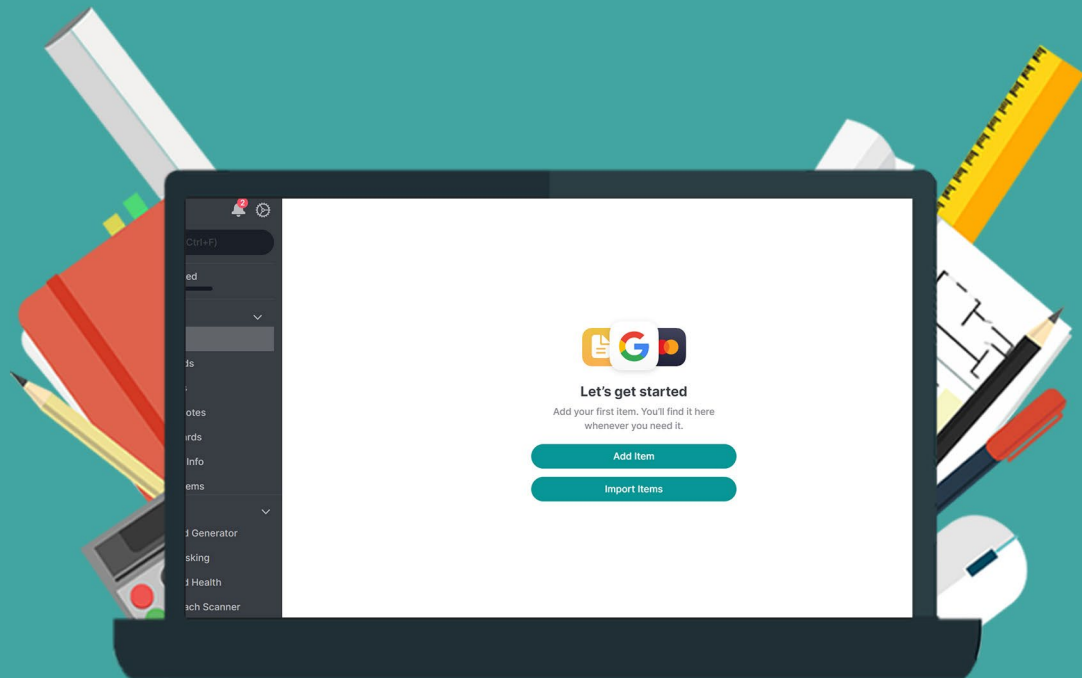


Installation Manual



Nordpass

For Mac

Step 1: Order NordPass on SURFspot. You will now get an email on the email address you provided from noreply@activate-here.com, with the subject title “Namens SURF B.V. uw download code”. You can find a link to the environment where you can activate your license code. Click on the link in the email.

Geachte heer/mevrouw,

Hartelijk dank voor uw software aankoop via SURF B.V.. Uw producten zijn nu online beschikbaar.

Klant PO nummer:

Order referentie nummer:

Part nummer	Product naam	Aantal
Office Home 2024 All Lng Online		1

Om uw ESD aankoop te activeren:

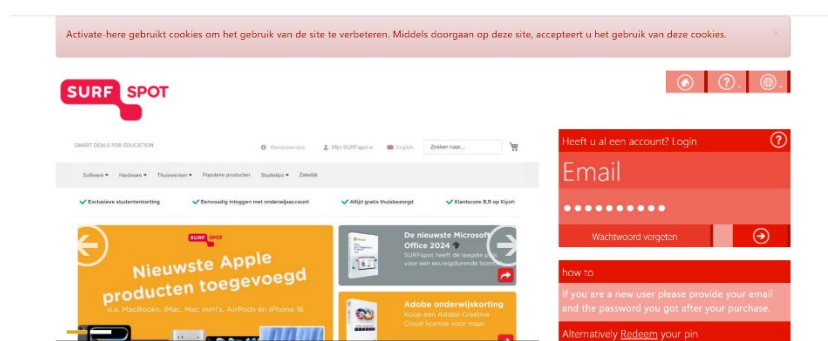
Klik [hier](#) om toegang te krijgen tot uw software licentie code. Gebruik de volgende gegevens om in te loggen:

Gebruikersnaam: (uw e-mailadres)

Wachtwoord:

Na het inloggen wordt gevraagd om uw wachtwoord te wijzigen. Dit wachtwoord dient voorzien te zijn van een hoofdletter, kleine letter, getal en leesteken.

Step 2: You will now be redirected to the environment where you can activate your license code. Sign in with the username and password you received via email.



Step 3: Change your password and click on “Wachtwoord wijzigen” to confirm.

Verander uw wachtwoord

Huidig wachtwoord

Nieuw wachtwoord

Bevestig wachtwoord

Verander uw wachtwoord

Compliance

notifications

Step 4: Accept the terms and conditions by checking the box next to “Ik accepteer de algemene voorwaarden”. Then, click on “Bevestigen”.

Verander uw wachtwoord

Compliance

1. Algemeen

1.1 Het leveringsportaal Activate-Here van TD SYNEX ("Leveringsportaal Activate-Here") is een online webpagina waar de gekochte producten kunnen worden gedownload. Elk gebruik van het Leveringsportaal Activate-Here wordt aangeboden door een van de bedrijven van TD SYNEX die hier zijn opgenomen <https://eu.tdsynex.com/CatAdminHtmlContentEditor/uploads/Country/COM/NEW%20Terms-and-Conditions/Entities/TD%20SYNEX%20Entities.pdf>

("TD SYNEX") is onderworpen aan de volgende gebruiksvoorwaarden. Deze gebruiksvoorwaarden kunnen worden aangevuld, gewijzigd of vervangen door andere voorwaarden. Door zich te registreren of, als dit niet vereist is, door het Leveringsportaal Activate-Here te openen of te gebruiken, gaat de gebruiker ("Gebruiker") akkoord met de op dat moment geldende versie van de Gebruiksvoorwaarden.

1.2 Het Leveringsportaal Activate-Here bevat informatie, software of documentatie voor het bekijken of downloaden van het gekochte product.

2. Registratie, wachtwoord

☐ Ik accepteer de algemene voorwaarden

Bevestigen

Step 5: Enter your name and click on “Bevestigen”.

Verander uw wachtwoord aub, voordat u verder gaat graag de voorwaarden accepteren.

Compliance Accepted
Compliance Accepted

Verander uw wachtwoord

Compliance

notifications

your first name your last name

☒ Graag wil ik bericht ontvangen als er upgrades of renewals zijn van software op mijn account.

Bevestigen

Step 6: You are now logged in. Click on the key icon below “You have 1 out of 1 keys available”.

SURF SPOT

Mijn producten

Zoek

Sorteer op: Order datu...

24-Dec-24

Datum
24-Dec-24

Order referentie:

Klant PO:

Beheer uw codes

U heeft 1 van 1 Codes beschikbaar

Installeer producten

Product informatie

Product naam	Vendor naam	Vendor part nummer
Office Home 2024 All Ling Online	Microsoft	

Step 7: Click on “Claim your code”.

Mijn producten

Zoek

Sorteer op: Order datu...

24-Dec-24

Datum
24-Dec-24

Order referentie:

Klant PO:

Beheer uw codes

U heeft 1 van 1 Codes beschikbaar

Installeer producten

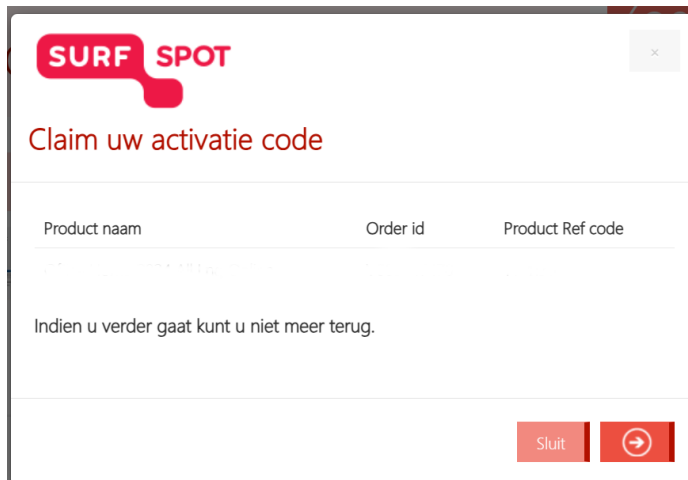
Code Ref#

Claim uw code

Stuur door



Step 8: Click on the arrow to activate your code.



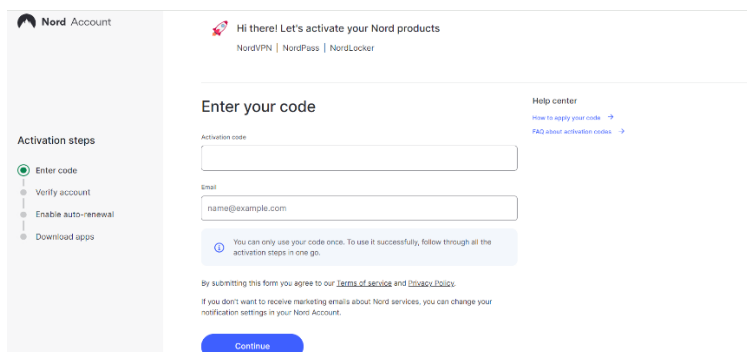
The screenshot shows a web interface for SURF SPOT. At the top left is the SURF SPOT logo. Below it is the heading "Claim uw activatie code". There are three input fields: "Product naam", "Order id", and "Product Ref code". Below these fields is a line of text: "Indien u verder gaat kunt u niet meer terug." At the bottom right, there are two buttons: "Sluit" and a red button with a white right-pointing arrow.

Step 9: Click on “Install products” and click on the download link.



The screenshot shows a dashboard with several sections. On the left, there is a sidebar with "Datum 24-Dec-24", "Order referentie:", and "Klant PO:". The main area has three cards: "Beheer uw codes" (with a subtext "U heeft 0 van 1 Codes beschikbaar"), "Installeer producten" (highlighted with a red box and a download icon), and "Installatie". Below the cards, there is a section titled "Installeer producten" with a sub-section "Installatie" and icons for various operating systems (Windows, macOS, Linux, etc.).

Step 10: Enter your email address and the code you received in step 3, then click “Continue”.



The screenshot shows the "Nord Account" activation page. On the left is a sidebar with "Activation steps" including "Enter code" (selected), "Verify account", "Enable auto-renewal", and "Download apps". The main area has a heading "Enter your code" and a sub-heading "Hi there! Let's activate your Nord products". Below this are two input fields: "Activation code" and "Email" (with the placeholder "name@example.com"). There is a "Continue" button at the bottom. On the right, there is a "Help center" section with links to "How to apply your code" and "FAQ about activation codes".



Step 11: Verify your email address by entering the code you received per email.

The screenshot shows the Nord Account activation interface. On the left, a sidebar lists the activation steps: 'Enter code' (checked), 'Verify account' (active), 'Enable auto-renewal', and 'Download apps'. The main content area is titled 'Verify your email' and instructs the user to 'Enter the verification code from the email in your inbox or spam folder sent to'. Below the instruction is a yellow progress bar and a row of five input boxes for the verification code, with the first box highlighted by a blue border. A blue banner at the top right says 'Don't close this page until you're done.'

Step 12: Create a password for your NordPass account and click on “Create Password”.

The screenshot shows the Nord Account activation interface for Step 12: 'Create your password'. The sidebar on the left shows 'Verify account' as the active step. The main content area has a title 'Create your password' and a yellow progress bar. Below is a 'Password' input field with a toggle for visibility. A 'Password strength' section provides guidelines: 'Password must have at least 8 characters, uppercase and lowercase letters, and symbols. Never reuse old passwords.' At the bottom is a blue 'Create password' button.

Step 13: In the next screen you can choose to automatically renew your license. **Attention:** click on “Skip this step”, otherwise NordPass can automatically renew your license.

The screenshot shows the Nord Account activation interface for Step 13: 'Payment details'. The sidebar on the left shows 'Enable auto-renewal' as the active step. The main content area is titled 'Card details' and features a yellow progress bar. It includes input fields for 'First name', 'Last name', 'Card number (0)', 'Expiration date', 'CVV (0)', and 'Postal code (optional)'. Below these fields is a table showing subscription details:

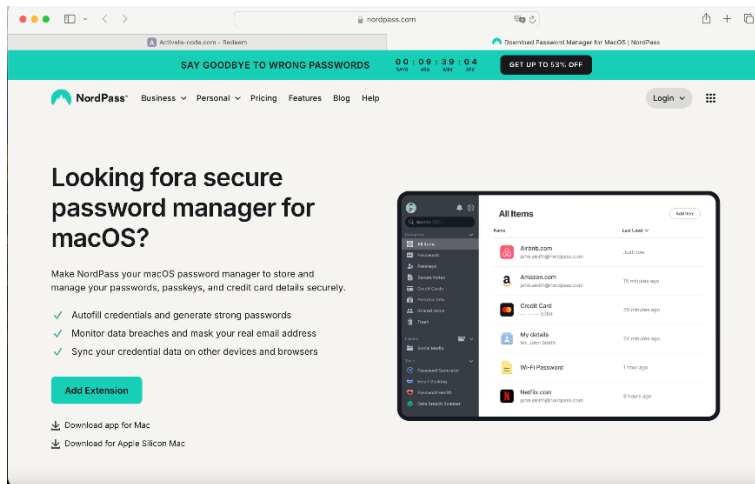
Subscription	NordPass	\$35.88/year ⓘ
Tax country	Netherlands (VAT 21%)	\$7.53
Total		\$43.41/year

Below the table, a disclaimer states: 'By entering your payment details, you agree that at the end of your subscription period you will be charged using this payment method for your subscription renewal at the [then applicable renewal price](#). The price is subject to change, but we will always send you a notification email prior to charging. Cancel at any time. [Learn more](#)'.

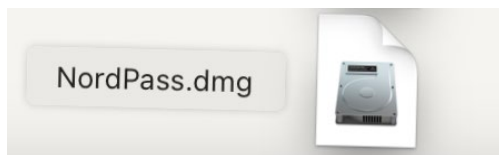
At the bottom, there are two buttons: 'Skip this step' (highlighted with a red box) and 'Enable auto-renewal'.



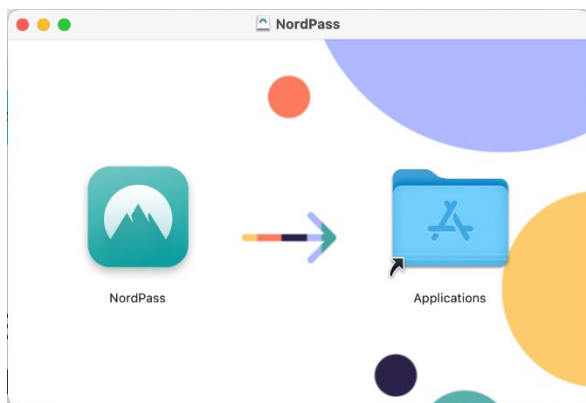
Step 14: You will now be redirected to <https://nordpass.com/download/mac/>, this is where you can download NordPass for Mac. Click on “Download app for Mac”.



Step 15: Click on the downloaded installation file, the installation will now start.



Step 16: Drag NordPass to the Applications folder.



Step 17: Open Finder and go to Applications, then click on NordPass.



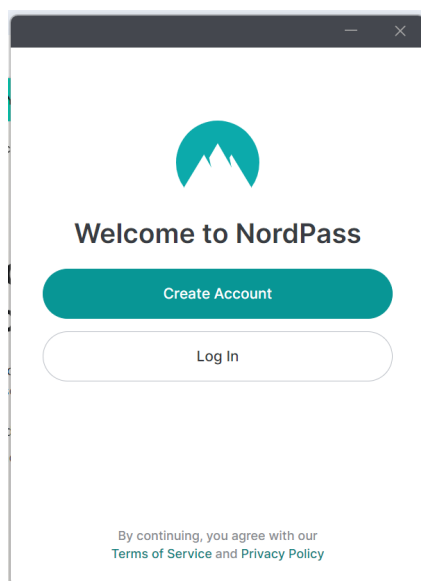
NordPass



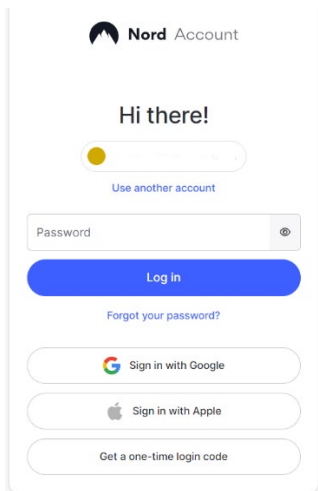
Step 18: You will now be asked if you would like to open NordPass. Click on “Open”.



Step 19: NordPass will open automatically. Click on “Log In”.

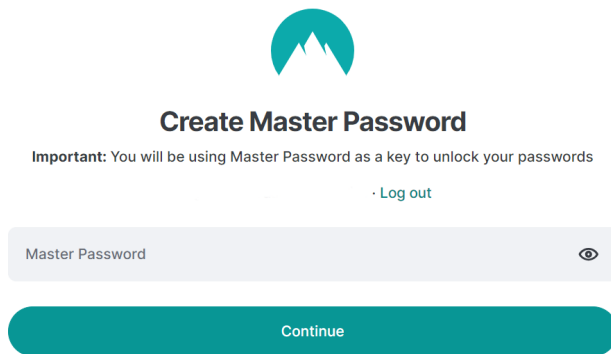


Step 20: Enter your NordPass account password and click on “Log In” again.



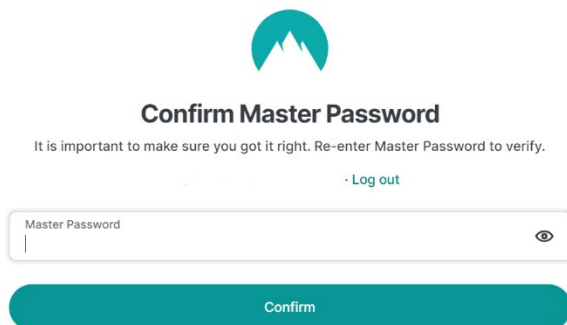
The screenshot shows the Nord Account login interface. At the top, it says "Nord Account" with a logo. Below that is a greeting "Hi there!" followed by a circular profile picture placeholder. A link "Use another account" is visible. There is a password input field labeled "Password" with an eye icon for toggling visibility. A blue "Log In" button is prominent. Below the button is a link "Forgot your password?". At the bottom, there are three options: "Sign in with Google" (with the Google logo), "Sign in with Apple" (with the Apple logo), and "Get a one-time login code".

Step 21: Create a “master password”, you will use this password to manage your order saved passwords. Click on “Continue”.



The screenshot shows the "Create Master Password" screen. It features the NordPass logo at the top. The title "Create Master Password" is centered. Below the title, an important note states: "Important: You will be using Master Password as a key to unlock your passwords". There is a "Log out" link. A password input field labeled "Master Password" with an eye icon is shown. At the bottom, there is a large teal "Continue" button.

Step 22: Enter your “master password” again and click on “Confirm”.



The screenshot shows the "Confirm Master Password" screen. It features the NordPass logo at the top. The title "Confirm Master Password" is centered. Below the title, a note states: "It is important to make sure you got it right. Re-enter Master Password to verify." There is a "Log out" link. A password input field labeled "Master Password" with an eye icon is shown. At the bottom, there is a large teal "Confirm" button.



Step 23: Your license is now successfully activated, you can get started!

