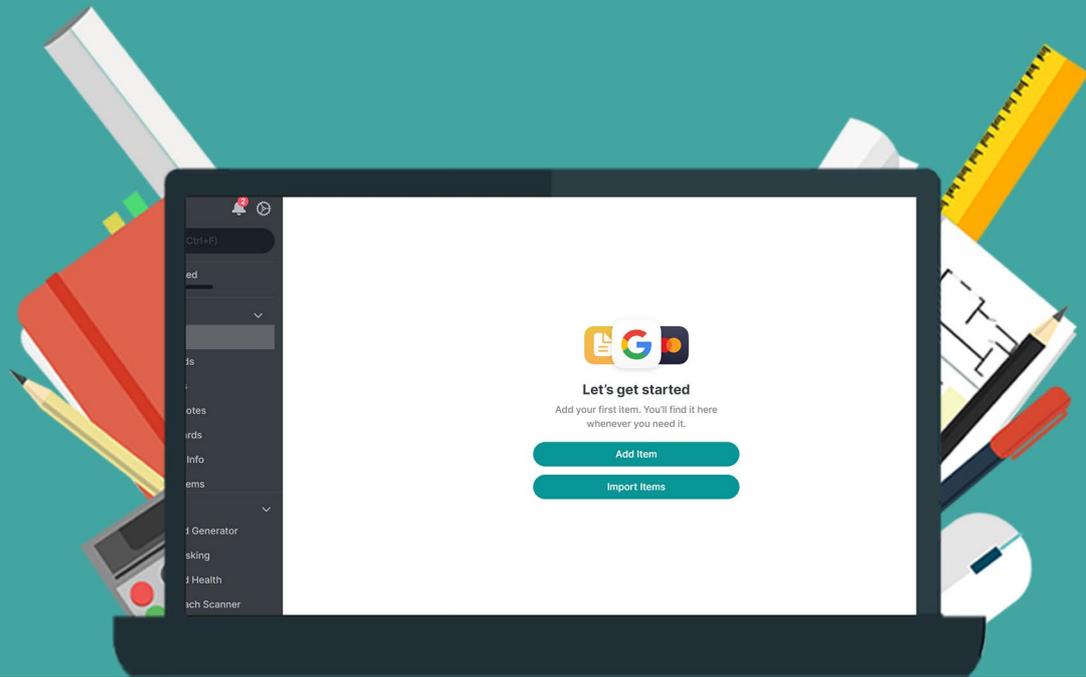


# Installation Manual



# Nordpass

For Windows

**Step 1:** Order NordPass on SURFspot. You will now get an email on the email address you provided from noreply@activate-here.com, with the subject title “Namens SURF B.V. uw download code”. You can find a link to the environment where you can activate your license code. Click on the link in the email.

Geachte heer/mevrouw,

Hartelijk dank voor uw software aankoop via SURF B.V.. Uw producten zijn nu online beschikbaar.

**Klant PO nummer:**  
**Order referentie nummer:**

Part nummer	Product naam	Aantal
	Office Home 2024 All Lng Online	1

**Om uw ESD aankoop te activeren:**

Klik [hier](#) om toegang te krijgen tot uw software licentie code. Gebruik de volgende gegevens om in te loggen:

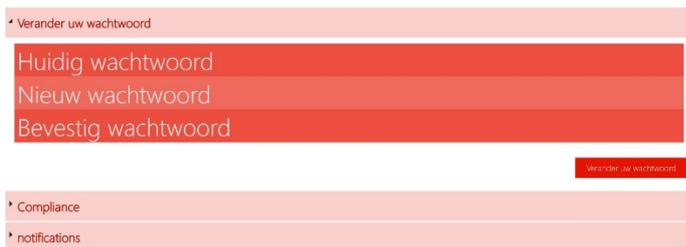
**Gebruikersnaam:** \_\_\_\_\_ (uw e-mailadres)  
**Wachtwoord:** \_\_\_\_\_

Na het inloggen wordt gevraagd om uw wachtwoord te wijzigen. Dit wachtwoord dient voorzien te zijn van een hoofdletter, kleine letter, getal en leesteken.

**Step 2:** You will now be redirected to the environment where you can activate your license code. Sign in with the username and password you received via email.



**Step 3:** Change your password and click on “Wachtwoord wijzigen” to confirm.



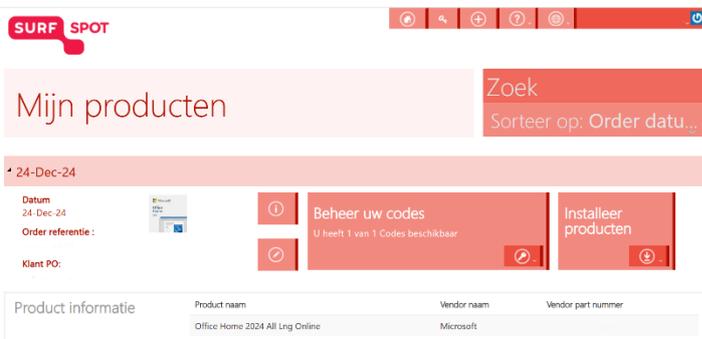
**Step 4:** Accept the terms and conditions by checking the box next to “Ik accepteer de algemene voorwaarden”. Then, click on “Bevestigen”.



**Step 5:** Enter your name and click on “Bevestigen”.



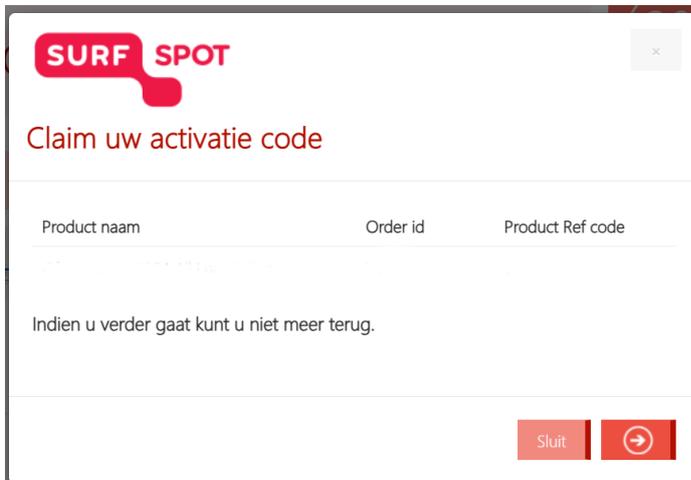
**Step 6:** You are now logged in. Click on the key icon below “You have 1 out of 1 keys available”.



**Step 7:** Click on “Claim your code”.



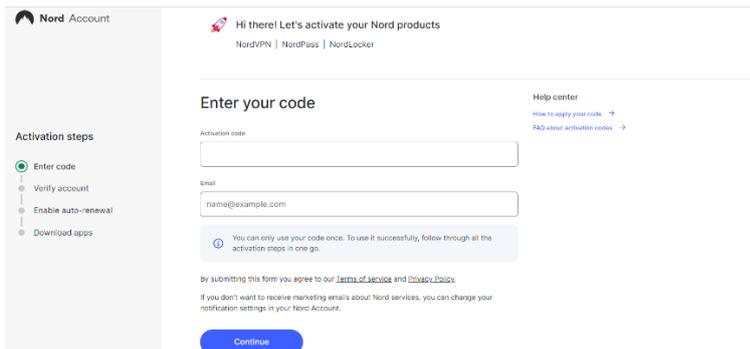
**Step 8:** Click on the arrow to activate your code.



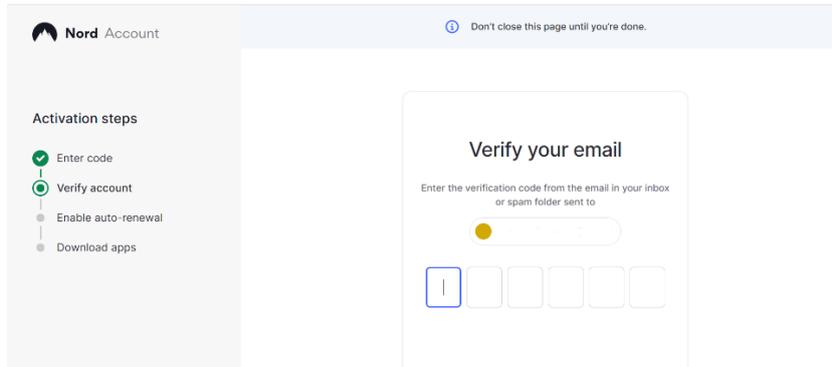
**Step 9:** Click on “Install products” and click on the download link.



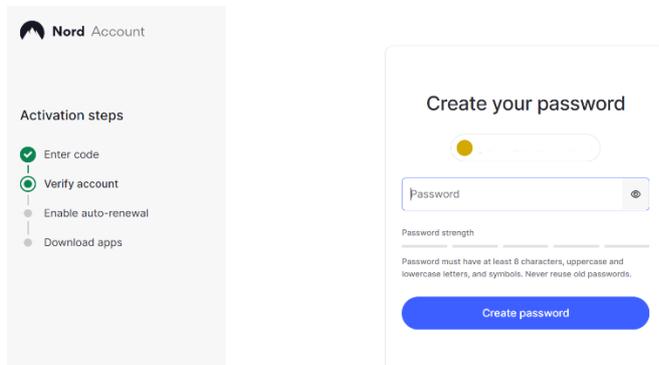
**Step 10:** Enter your email address and the code you received, then click “Continue”.



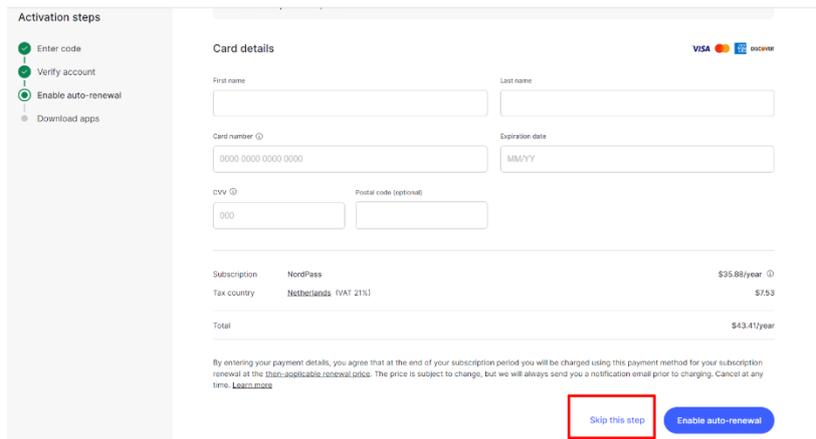
**Step 11:** Verify your email address by entering the code you received per email.



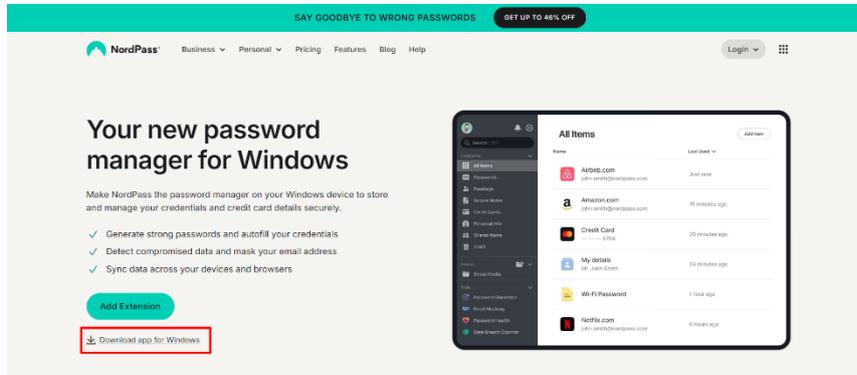
**Step 12:** Create a password for your NordPass account and click on “Create Password”.



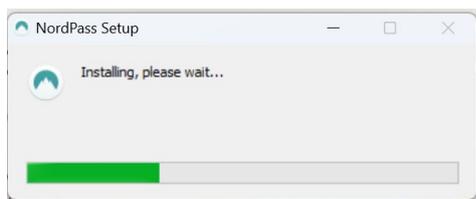
**Step 13:** In the next screen you can choose to automatically renew your license. **Attention:** click on “Skip this step”, otherwise NordPass can automatically renew your license.



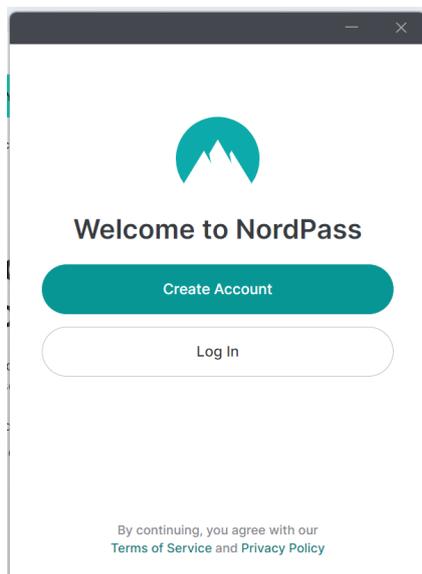
**Step 14:** You will now be redirected to <https://nordpass.com/download/windows/>, this is where you can download NordPass for Windows. Click on “Download app for Windows”.



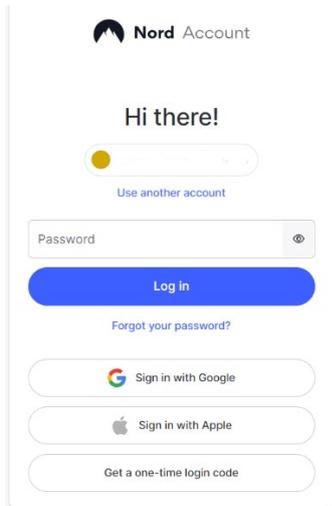
**Step 15:** Click on the downloaded installation file, the installation will now start.



**Step 16:** NordPass will open automatically. Click on “Log In”.

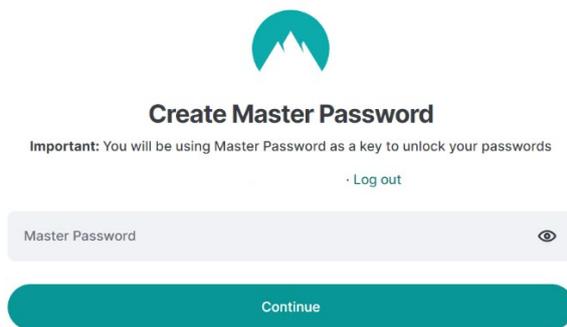


**Step 17:** Enter your NordPass account password and click on “Log In” again.



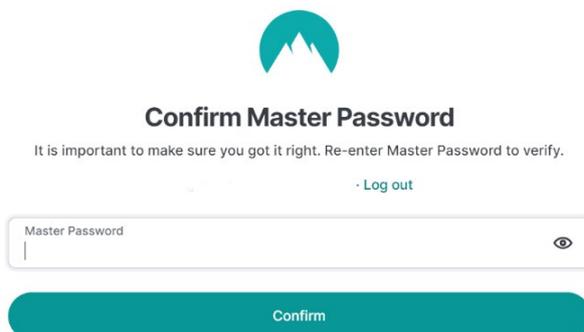
The screenshot shows the Nord Account login interface. At the top, it says "Nord Account" with a logo. Below that, it says "Hi there!" and shows a profile picture placeholder. There is a "Use another account" link. A password field is visible with a "Password" label and an eye icon. Below the password field is a blue "Log in" button. There are also links for "Forgot your password?", "Sign in with Google", "Sign in with Apple", and "Get a one-time login code".

**Step 18:** Create a “master password”, you will use this password to manage your order saved passwords. Click on “Continue”.



The screenshot shows the "Create Master Password" screen. It features the Nord logo at the top. The title is "Create Master Password". Below the title, it says "Important: You will be using Master Password as a key to unlock your passwords". There is a "Log out" link. A password field is visible with a "Master Password" label and an eye icon. Below the password field is a teal "Continue" button.

**Step 19:** Enter your “master password” again and click on “Confirm”.



The screenshot shows the "Confirm Master Password" screen. It features the Nord logo at the top. The title is "Confirm Master Password". Below the title, it says "It is important to make sure you got it right. Re-enter Master Password to verify.". There is a "Log out" link. A password field is visible with a "Master Password" label and an eye icon. Below the password field is a teal "Confirm" button.



**Step 20:** Your license is now successfully activated, you can get started!

